

Parent instructions:

1. Sellers must register to sell through a Google form. If you need the link to the form, please email Leslie Rudzinski. Not registering to sell may result in the inability to fulfill your orders due to the 1,000 maximum order limit.
2. Please encourage your child to do the selling either in person or via phone and you just be the back-up man. Great life skills!
3. We encourage you to sell to people that you know.
4. Enclosed are order forms, reminder slips and a final tally sheet. **All order forms must be returned. All orders must have a final tally sheet with payment.**
 - a. *Why do I need you to return all order forms?* Sale organizers need to be able to contact individuals that haven't picked up their orders yet. These forms are also used to ensure the correct colors are left for these customers.
 - b. *But I'm picking up my entire order. Do I still have to return the order forms?* No. Just return the family tally sheet.
5. Have your customers make all payments to YOU and then you will turn in your total order with **ONE check** to St. Paul's Lutheran School for the grand total of mums sold by your family.
6. It is up to you if you want to collect the money from your customers at order or at delivery, but you will be financially responsible for the total of your orders before the delivery day.
7. To prevent from going over our 1,000 limit, all orders must be entered into the Google form for orders. If you need the link to the form, please email Leslie Rudzinski. Late submission may result in the inability to fulfill your orders due to the 1,000 maximum order limit.
8. All orders, forms and money are due on Wednesday, September 6.
9. Extra order forms are located in the school office.
10. All mums must be picked up on Tuesday, September 12 in the school parking lot between the times of 2pm - 5:30pm.
11. If you have any questions, please feel free to contact me via text/call/email 812-525-2095 Leslie.r.rudzinski@gmail.com

Sample Script for the student:

Hi my name is _____ and I am selling fall mums to earn money toward an educational trip to _____. These mums are ordered from a wholesaler who is known for having beautiful mums each Fall. These are big 9" potted mums for only \$13.50. You can come pick out your own on our pick-up day in my school parking lot or I am happy to deliver them to your door. How many mums would you like to have this year?

Hand order form to customer and hold it out until they take it from you. Have them put the number of each color mum they want to order. Take that number times 13.50 for the total amount they owe.

As you can see on the bottom, I will also be selling Marion Kay spices in time for Christmas gifts. This is a specialty spice company out of Indiana. I will also be back around in the Spring selling flowering hanging baskets in time for Mother's Day. Can I count on your support for either of those?

Your total today is _____. Please make your check payable to my parents.
If your customer requests to pick up their own mums, give them a reminder slip (optional).

9" POTTED GARDEN MUMS - \$13.50/each	
_____ Red _____ Purple _____ Orange _____ White _____ Yellow	<input type="checkbox"/> I prefer to pick up my own at 1300 N. Ballas Rd, Des Peres on September 12 from 2pm until 5:30pm. <input type="checkbox"/> Please Deliver
Customer Name:	\$ _____ <p style="text-align: right;">Total Due today PD: <input type="checkbox"/>Cash <input type="checkbox"/>Check <input type="checkbox"/>Venmo</p>
Street Address:	
Phone:	
I will be selling Marion Kay spices in time for Christmas gifts and flowering hanging baskets in time for Mother's Day. Would you be interested in either of those items? <input type="checkbox"/> Yes, spices <input type="checkbox"/> Yes, hanging baskets <input type="checkbox"/> Both!	
Seller's Name:	

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These are strips that you can cut and give to your customers who are picking up their own mums. This will help them remember the time, place, and what they ordered.

Reminder to Pick up your mums on Tuesday, September 12 between 2pm and 5:30pm at St. Paul's Lutheran School located at 1300 N Ballas Rd, Des Peres 63131 in the North end of the parking lot. Thank you for your support!

You ordered: _____ Red _____ Orange _____ White _____ Yellow _____ Purple Sold by: _____

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You ordered: _____ Red _____ Orange _____ White _____ Yellow _____ Purple Sold by: _____

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My Family Tally Sheet – This is your total sheet that you will turn in with **ALL your white order forms** and one check made payable to St. Paul's Lutheran School. All orders that you are picking up will be stapled to this sheet and returned to you when you arrive for pick up.

Student Name: _____

Best Phone number: _____

9" POTTED GARDEN MUMS - Total Sold

_____ Red _____ Purple _____ Orange

_____ White _____ Yellow

_____ **Total Number of Mums sold**

\$_____ **Total money due**

Make ONE check payable to St. Paul's Lutheran School

I am picking up the entire order for my customers and will not be including the order forms.

I have **BOTH** customers picking up their orders and I am also picking up orders for delivery.

Below is just what I am picking up for delivery. These will be set aside so that they are ready for pick up when I arrive.

_____ Red _____ Purple _____ Orange

_____ White _____ Yellow