



**PIANO INSTRUCTION PROGRAM**  
**St. Paul's Lutheran School**  
**Des Peres, Missouri**  
**23.24**

**Guidelines**

1. The program is under the immediate supervision of Kantor Matthew Gerhardt, who is accountable to Mrs. Walker and St. Paul's Day School Board.
2. The program is available to interested students in grades two through eight.
3. Parents are responsible for providing a piano on which their child can practice. **Please do not enroll your child unless he or she can commit to a minimum of thirty (30) minutes of practice each day. Parents must also commit themselves to daily monitoring of the student's practice.** Recognition points will be awarded at the end of each semester based on the student's effort, preparation and commitment to practice.
4. Each student will receive one 25-minute lesson per week. Lessons will be given on a rotating schedule. The student's lesson day will be arranged by the instructor in consultation with the child's homeroom teacher. An explanation of the rotating schedule is given on the reverse side of this page.
5. The student is responsible for any classroom instruction missed while receiving a piano lesson.
6. A student may continue in the program as long as he or she demonstrates interest and progresses at a rate acceptable to the instructor. In order to provide sufficient exposure, the student is to commit to the program for a minimum of one year.
7. The instructor will assign each student a lesson day. A flat instructional fee based on thirty lessons will be charged. Parents may choose from one of the payment arrangements below. The payments are due at the first lesson of the payment period, payable to the student's instructor.

<u>Lesson Days</u>	<u>Annually</u>	<u>Semester</u>	<u>Monthly</u>
Monday–Friday	\$675.00	\$337.00	\$75.00

The cost of all instructional materials is the responsibility of the parent(s). Lessons missed due to class field trips, illness, snow days, other excused absences, or failure of the student to bring his or her music to the lesson will not be made up, credited, or refunded. **If the student does not bring his or her music to the lesson, the instructor may return the student to class without teaching the lesson.**

8. To cover, in part, the costs of piano maintenance and tuning, a nonrefundable registration fee of Twenty Dollars (\$20.00) is charged. This fee should accompany the registration form and be made payable to: **St. Paul's Lutheran Church.**
9. **\*As your child progresses and additional materials are needed, additional fees may be assessed.\*** This money will be used to purchase music materials for that student. At the end of the school year, any positive balance remaining in the student's account will be refunded. If additional funds are needed, the student will be invoiced accordingly.

*(Over, please.)*

If you would like for your child to participate in this program, please complete the attached registration form and return it, together with the registration fee, to the school office by Friday, August 18. Enrollment is limited and is on a first come, first served basis, with returning piano students and their siblings having first priority.

The piano instructors are Mrs. Andrea Arnold (C: 816-519-6684; S: 314-822-2771) and Mrs. Lisa McMiller (C: 262-225-7969; S: 314-822-2771). If you have any questions, please contact them or me.

Thank you.

Matthew Gerhardt  
Kantor  
314-822-0447 (x201)

## **Piano Lesson Rotation Schedule**

### **Purpose**

In an effort to permit more students to participate in the piano program and to avoid having a student miss the same class every week, a piano lesson rotation schedule will be used.

### **Procedure**

1. Each student will be assigned a lesson day, not a lesson time.
2. The rotation schedule will begin at 9:00 A.M. each day.
3. Each student's lesson time will be scheduled one hour later each subsequent week, then returning to the top of the daily schedule, but on the half hours. At the end of this cycle, the student's lesson time returns to the Week 1 time, and the rotation is repeated.

Example: Week 1 - 9:00 A.M.; Week 2 - 10:00 A.M.; Week 3 - 11:00 A.M.; Week 4 - 12:00 P.M.; Week 5 - 1:00 P.M.; Week 6 - 2:00 P.M.; Week 7 - 9:30 A.M.; Week 8 - 10:30 A.M.; Week 9 - 12:30 P.M.; Week 10 - 1:30 P.M.; Week 11 - 2:30 P.M.

4. Before school lesson times are not affected by the rotation schedule.